

**VAL VISTA LAKES
MEMBER GUIDELINES & RULES
FOR ROOM RENTAL REQUEST**

DEPOSIT

🕒 **\$ 100.00 REFUNDABLE DEPOSIT REQUIRED TO RESERVE AREA**

- 🕒 The online submittal is a **request only**. After you have submitted your reservation online, an email confirmation will be forwarded to you. Please print out your confirmation and attach the **\$100.00 refundable deposit** and drop it off at the Clubhouse. Upon receipt of your deposit the area requested will be verified and a final email confirmation will be sent.
- 🕒 **If the deposit is not received within 24 hours, the reservation will be cancelled.**
- 🕒 This is a security deposit to reserve your date. It cannot be applied to rental expenses.
- 🕒 I agree that any outstanding fees for rental or damage that may occur will result in my deposit check being cashed and fees deducted from it. The remaining balance will be mailed to you. All deposits will be returned within five business days.

RATES

- 🕒 Residents may have four events per year (2-5 hours) at no charge. On the fifth and subsequent reservations a fee of \$51 will be charged.

PRIOR TO YOUR EVENT

- 🕒 As the host of the event, you **MUST BE PRESENT** from the beginning of the event prior to the arrival of the people attending your event until the conclusion of your event. Please direct all **invitees** to your event, **whether** they are **VVL Members or guests** to **SIGN IN** for your event at the front desk of the clubhouse.

TEEN PARTIES

- 🕒 **Teen Parties** are required to have **(1) one adult chaperone per (5) five teens**. Teen parties are **not to exceed (25) twenty-five people, including the chaperoning adults.**
- 🕒 **Teen Parties** are to submit a **guest list** including the adult **chaperone prior** to the event.

THINGS TO KEEP IN MIND

- 🕒 Due to multiple scheduling of events all reservations must **END** at the indicated **SCHEDULED** time. In the evening all events must **end** and the area **cleaned a HALF HOUR** prior to clubhouse closing. (**Monday – Saturday 9:30 PM -Sunday 8:30 PM**)
- 🕒 Events held in the **PRO SHOP** will need to **ENTER** through the **MAIN CLUBHOUSE** when the center is not staffed. Upon arrival, please direct your invitees to enter through the Clubhouse & **SIGN IN** for your event. The front desk staff will direct your invitees down the hallway by the racquetball courts, exiting out by the BBQ, to the rear entrance of the Pro Shop. Please keep your invitees off the tennis courts and surrounding area. The back door is open for access by the tennis players for use of the restrooms.
- 🕒 For BBQ use – Front Desk staff will provide a key to the east pool gate. Please keep the east pool gate closed at all times to comply with Maricopa County Health Codes.
- 🕒 Due to Maricopa County Health and Safety Regulations, **NO GLASS** is allowed at the Queen Palm Patio or Cabana (this includes crockpots, wine bottles, pickle jars, etc).
- 🕒 **MEMBERS** are responsible to **CLEAN THE AREA** used for the reserved event. Clean up kits are available at the front desk.
- 🕒 VVL Clubhouse and Harbor Pool Facility will remain open to VVL Members and guests for **CONCURRENT** use of the facility. **Use of the kitchens and ice machines are not available** as those areas are rented for other events. Please plan accordingly.

TO ENSURE THE REFUND OF YOUR \$100.00 DEPOSIT

- 🕒 You agree to comply with all the guidelines outlined above for reserving the facility at VVL.
- 🕒 You agree that after **one warning** regarding the **behavior** of the invitees of the event, if it is deemed **unruly** or **threatening** to the enjoyment of the other members and their guests and has not been corrected, the **second warning** will result in the event being **broken up**.
- 🕒 Any disturbance regarding **property destruction** including **vandalism, food throwing**, etc., the event will be **broken up** on the **first warning**.
- 🕒 VVL holds the right to retain a portion or full amount of your deposit if the area is not cleaned and returned in the condition received.
- 🕒 **Deposit** will be **forfeited** if your **event is broken up** as a result of **vandalism** or **unruly and uncontrollable behavior**.

I understand that my breaking of any of the attached rules allows Val Vista Lakes to keep a portion or all of my deposit. I further accept full responsibility for any damages or theft and agree to pay Val Vista Lakes Community Association for any replacement costs. I will not hold Val Vista Lakes responsible for any physical harm suffered or any property damages incurred from activities related to the event. All outside areas will remain open to Val Vista Lakes Association Members during your scheduled event. Val Vista Lakes cannot be held responsible for Acts of God.